

NRD[®] FORM 1
ENROLMENT OF FIRM

TO: ALBERTA SECURITIES COMMISSION
c/o CSA Service Desk
Attention: NRD Administrator.
12 Millennium Blvd, Suite 210,
Moncton, NB E1C 0M3

General Instructions:

- A. This form may be downloaded from the NRD[®] website at www.nrd.ca.
- B. Authorized signatories of the firm must sign this form and Appendix A (if applicable) manually.

Please select one box:

Initial Application for Enrolment in the National Registration Database

- All sections must be completed.
- **Attach**
 - Appendix A, signed.
 - NRD Form 2 — Enrolment of Chief Authorized Firm Representative.
 - NRD Form 3 — NRD Account Holder Authorization.
 - A true copy of the certificate of incorporation, certificate of amendment or other business registration documents issued by the applicable governmental office that confirms the current legal name of the firm, as stated in Section 1 below.
- Deliver by prepaid mail or personal delivery to the NRD Administrator at the address above or to such other address as may be provided at the NRD website.

Change to Previous Filing or Application for Reinstatement of Firm Enrolment

* If you are re-applying for, or intend to reinstate your registration, and are changing your original enrolment information, use this section

Indicate type of change(s):

- Appointment of **new** chief AFR OR **change** of legal name of current chief AFR (complete sections 1, 2, 4 & 5). (If for new chief AFR, also include completed NRD Form 2 — Enrolment of Chief Authorized Firm Representative.)
- Change** of NRD account information for pre-authorized debit (complete sections 1, 3, 4 & 5). (Attach completed NRD Form 3 — NRD Account Holder Authorization.)

- ❑ Application for Reinstatement of Firm Enrolment (complete all sections)
 - Do not resubmit Appendix A if firm name has not changed.
 - Changes will be effective after the NRD Administrator has completed its processing of all required information and forms.
 - Return this form with any other forms and documents, as required. Examples would include, but are not limited to, NRD Form 1 and/or 2, void cheque for the NRD account, copy of legal name change documentation.
 - Deliver by one of the following methods: prepaid mail, personal delivery, fax to 1-866-729-8011, e-mail to nrd@csa-acvm.ca or to such other address, fax number or e-mail address as may be provided on the NRD website.

Section 1 Firm Information

The firm confirms the following information:

Full legal name of firm:	
Firm NRD number (required for change to previous filing <u>or</u> if firm was previously enrolled):	Head office main phone number: ()

NOTE: Changes to the firm name and head office main phone number in this section must be reported directly to the applicable securities regulatory authority or regulator. If the firm was previously enrolled in NRD, include the Firm NRD number, even if the firm has a new name.

Section 2 Confirmation of Appointment of Chief AFR

The firm confirms that it has appointed the person below as its sole chief AFR and confirms that it has revoked all prior appointments to this position. The information completed in this section must match the information completed in section 1 of NRD Form 2.

Last name:		First name:
Second name (if applicable):	Third name (if applicable):	User ID if already a chief AFR**:

**** NOTE:** If the chief AFR does not have an active user ID from a previous appointment as a chief AFR or wishes to obtain an additional active user ID for this appointment, a completed NRD Form 2 must accompany this form.

Section 3 NRD Account Information for Electronic Pre-Authorized Debit

The firm confirms the following NRD account information from which the payment of fees shall be made through NRD by electronic pre-authorized debit as authorized by the chief AFR or other AFRs appointed to act on behalf of the firm and confirms that any existing NRD account is to be replaced by this NRD account. A completed NRD Form 3 must accompany this form and the information completed in this section must match the information completed in section 3 of the corresponding NRD Form 3.

Name of NRD account holder:	
Name of NRD account holder's financial institution***:	
Branch transit number (5 digits only):	Account number:

*** NOTE: The financial institution selected must be a member of the Payments Canada.

Section 4 Contact Information

Please provide firm contact information below:

Last name:		First name:	
Business address (street name and number):		Municipality (city, town, etc.):	
Province/territory/state:		Postal code/zip code:	
Direct phone number: () Extension if applicable:	Fax number: ()		E-mail address:

Section 5 Acknowledgements of Firm

All access to and use of NRD shall be subject **to the Terms and Conditions of Use attached as Appendix A to the Initial Filing of this form by the firm, and any amendments thereto.**

All confirmations, notices and other correspondence between the NRD Administrator and the firm shall be sent to the attention of the then current chief AFR of the firm, at the e-mail address or fax number of the chief AFR, as selected by the chief AFR on NRD Form 2, as such e-mail or fax number may be amended by the chief AFR upon notice on NRD Form 2 to the NRD Administrator.

Changes to certain information shall be made as follows:

- The firm shall deliver an amended NRD Form 1 and a new or an amended NRD Form 3 at least 10 business days prior to a change of the NRD account named in section 3 of this form.
- The firm shall deliver an amended NRD Form 3 within 5 business days of a change to the contact information for the NRD account in section 2 of NRD Form 3.
- Unless a firm is changing its legal name or NRD account, it shall deliver an amended NRD Form 1 as soon as practicable following a change to the information on the most recently submitted NRD Form 1. The firm agrees that an executed copy of this form, if delivered by fax or electronically by e-mail, shall have the same effect as an originally executed copy delivered to the NRD Administrator.

The firm has caused this form to be signed by its duly authorized signatories on its behalf:

Name of firm:	
Business address (street name and number):	Municipality (city, town, etc.):
Province/territory/state:	Postal code/zip code:
Signature of authorized signatory:	Print name of signatory:
Direct phone number: () Extension if applicable:	Date (dd/mm/yyyy):
Signature of authorized signatory:	Print name of signatory:
Direct phone number: () Extension if applicable:	Date (dd/mm/yyyy):

**Appendix A
to NRD Form 1**

Terms and Conditions of Use
(last amended June 1, 2023)

ACKNOWLEDGED on behalf of the Firm:

(Name of firm)

By: _____
Signature of authorized signatory

By: _____
Signature of authorized signatory

NRD[®] is the National Registration Database created to facilitate the filing of information pursuant to National Instrument 31-102 - *National Registration Database (NRD)*, and National Instrument 33-109 - *Registration Information* (collectively, the "Instrument") and pursuant to Manitoba and Ontario Securities Commission Rules 31-509 (*Commodity Futures Act*) National Registration Database and 33-506 (*Commodity Futures Act*) Registration Information. Further details on the Instruments and NRD can be found in Companion Policy 31-102CP, Companion Policy 33-109CP and the NRD User Guide. NRD was also created to facilitate the electronic payment of fees using the NRD website located at www.nrd.ca. NRD and the NRD website are operated on behalf and for the benefit of the participating Canadian securities regulatory authorities (collectively, the "Canadian Securities Administrators" or "CSA") by the British Columbia Securities Commission, Alberta Securities Commission, Ontario Securities Commission and Autorité des marchés financiers through their third party service provider.

The use of NRD and the NRD website by or on behalf of the firm is subject to NRD Form 1 and the following terms and conditions of use agreed to between the Alberta Securities Commission (the "ASC" or "NRD Administrator"), as the CSA member authorized to grant licenses and enter into agreements with users of NRD and the NRD website, and the firm (the "Agreement"):

1. **Firm Responsibilities.** Following completion of enrolment in NRD, a firm's authorized firm representatives and individual filers may access and use the NRD website only by the provision of a valid user ID, password and, if applicable, a personal identification number. A firm's authorized firm representatives consist of the chief AFR appointed by the firm, any AFR administrators appointed by the chief AFR and any other AFRs appointed by the chief AFR or by an AFR administrator (collectively, the "AFRs"). Only AFRs may use NRD on behalf of the firm to make NRD submissions and electronic payments of fees.

For the purposes of the firm's NRD submissions, the firm shall ensure that:

- (a) only its AFRs and individual filers will be permitted access to and use of the NRD website; and
- (b) it has implemented and maintains reasonable security precautions to control the access and use of NRD including the protection of user IDs, passwords and if applicable, personal identification numbers. The authority of the chief AFR to act on behalf of the firm shall remain in effect until the NRD Administrator receives written notice to the contrary from the firm. The firm acknowledges and agrees that it is solely responsible for any access and use of the NRD website by its AFRs and individual filers. In the event that any conduct of the firm or any of its AFRs or individual filers is harmful to the operation of NRD and/or the NRD website, the NRD Administrator reserves the right to deactivate a user ID or otherwise prevent or restrict any AFRs, individual filers and/or unauthorized individuals from access to use all or any part of the NRD website immediately and without notice. Access may be prevented or restricted as long as such conduct continues.

2. Authorized Use of the NRD website. The firm shall use the NRD website and any links to other web sites from the NRD website ("Linked Sites") in accordance with the NRD User Guide and for lawful purposes only. The firm agrees not to introduce into or through the NRD website any information or materials that may be harmful to others.

The firm shall not use NRD, the NRD website or Linked Sites in any manner that, based on the reasonable knowledge or belief of the firm, could damage, disable, overburden, or impair NRD or the NRD website or interfere with any other person's use of NRD or the NRD website. The firm shall not use any robot, spider or other automatic device, software program or manual process in a manner that interferes with any web pages on NRD, the NRD website or Linked Sites.

3. Payments. The firm agrees to pay all NRD enrolment fees, NRD submission fees, NRD annual system fees and other fees and charges for services, plus applicable taxes, duties and other levies, as such fees and charges are set out in Multilateral Instrument 13-102 *System Fees*, a regulator notice or this Agreement. In the case of NRD submission fees, NRD annual system fees and other fees or charges, such fees and charges shall be paid in NRD by electronic pre-authorized debit using the NRD account.

The firm acknowledges that electronic payments for the firm may be authorized by any of the AFRs. It is the firm's responsibility to ensure that the NRD account stays current and available for electronic payments of NRD fees and charges, as those NRD fees and charges become due. The firm agrees to cease initiating or authorizing electronic payments from the NRD account immediately upon revocation or cancellation by the NRD account holder of the NRD account holder's NRD Form 3.

The firm agrees to pay interest on all unpaid fees and charges at the rate set forth, if any, in the applicable rule or instrument from and after the due date.

4. Intellectual Property. The trade-marks NRD, BDNI, the domain name www.nrd.ca and related words and logos are trademarks and/or trade names of the ASC (collectively, the "ASC Trade-marks"). Nothing in this Agreement, on the NRD website or on NRD shall be construed as

granting, either expressly, by implication or otherwise, a license or other right to the firm to use the ASC Trade-marks, or copyright or any other intellectual property right of the ASC and/or the other members of the CSA. The names of other companies, products or services referred to on the NRD website may be trademarks or trade names of their respective owners. Any unauthorized use of the ASC Trade-marks or third party trade-marks or trade names, or copyright or any other intellectual property right of the ASC and/or the other members of the CSA is strictly prohibited.

All right, title and interest in the NRD website, NRD, all software used on the NRD website and all materials provided on the NRD website including, without limitation, associated information, databases, site design, text and graphics, are owned by the ASC and/or the other members of the CSA, or their respective licensors and are protected by Canadian and international copyright laws (the "Proprietary Content"). All rights are reserved. Any unauthorized use, reproduction, modification or distribution of the Proprietary Content is strictly prohibited and may cause the ASC and the other members of the CSA serious damages for which money damages may not constitute a sufficient remedy and in such instances the ASC and the other members of the CSA may seek and obtain injunctive relief, in addition to any other remedies.

5. Privacy. Personal information contained in NRD and on the NRD website are governed by privacy laws, including without limitation, public sector privacy laws applicable to the securities regulatory authorities and private sector privacy laws applicable to your firm, as the case may be. The firm is fully responsible for compliance with all applicable privacy laws. You acknowledge and agree that your firm's access and use of NRD and the NRD website are subject to the terms of the Privacy Statement, which can be viewed at the NRD website at www.nrd.ca.

6. Limitation of Liability and Disclaimers. Access to and use of NRD or the NRD website is provided on an "as is" and "as available" basis. The firm's use of NRD or the NRD website is entirely at its own risk. To the fullest extent permitted by law, except as stated in this Agreement, the ASC, the other members of the CSA and any of their respective employees, agents, officers, members, contractors, directors or third party providers (collectively "CSA Related Parties") disclaim all warranties, representations or conditions of any kind, whether express or implied, including the implied warranties or conditions of merchantability and fitness for a particular purpose. The ASC and the CSA Related Parties make no representations, warranties or conditions about the accuracy, reliability, completeness, currency, quality, timeliness or usefulness of NRD, the NRD website or any goods, information or service provided through NRD or the NRD website. The ASC and the CSA Related Parties are not responsible for, nor do they independently verify, any of the content nor do they assume any obligation to update content or advise on further developments relating to NRD. The firm should not assume that NRD or the NRD website will be error-free, timely, accurate, and complete or that NRD or the NRD website will operate without interruption.

In no circumstances shall the ASC and the CSA Related Parties or other third parties mentioned on NRD or the NRD website be liable for any indirect, special, incidental, consequential or punitive damages or damages for lost profits arising out of or in connection with this Agreement or the use of or inability to make use of NRD or the NRD website, the content or any service provided through NRD or the NRD website, whether based on warranty, contract, tort, negligence or any other legal theory, irrespective of notice. To the extent that some jurisdictions do not allow exclusions or limitations on some categories of damages, these exclusions or limitations may not apply to the firm. Notwithstanding the express exclusions and limitations set out in this

Agreement, any and all liability of the ASC and the CSA Related Parties for actual and direct damages, unless caused by the gross negligence or willful misconduct of the ASC, is limited to the repayment to the firm, without duplication, in respect of the specific filing or use of NRD or the NRD website (the "claim") to a maximum amount of the fees paid in respect of which the filing or use of NRD or the NRD website was made, less amounts, if any, repaid to the firm for other claims in respect of the same filings or uses of NRD or the NRD website, provided that the firm is not in breach of this Agreement.

7. Indemnity. The firm agrees to indemnify and hold harmless the ASC and the CSA Related Parties from any claims, actions, demands, liabilities and settlements, including, without limitation, reasonable legal fees and costs, resulting from the firm's material breach of this Agreement or gross negligence or willful misconduct in relation to its use of NRD or the NRD website including but not limited to use by AFRs, by individual filers and/or unauthorized individuals.

8. Links to Other Sites. The NRD website may contain Linked Sites. Unless specifically noted, the Linked Sites, and/or the content, goods or services sold or made available on the Linked Sites, are not under the control of the ASC and accordingly the ASC does not assume any responsibility for the same. The Linked Sites are provided only as a convenience, and the inclusion of any link does not imply that ASC guarantees, recommends, approves, warrants or endorses the site, or any content, goods or services sold or made available on or through the site, or any association with its operations. Use of any Linked Sites is entirely at the firm's own risk. Nothing in this Agreement grants the firm any rights or authorization with respect to any Linked Sites.

9. Governing Law. This Agreement shall be governed by, and the firm submits to, the laws in force in the province of Alberta and the laws of Canada applicable therein.

10. Modification of Agreement. The NRD Administrator may modify this Agreement at any time(s) by either posting notice of such modified agreement on the NRD website or by delivering a notice and copy of such modified agreement to the firm, and the firm agrees that it is deemed to have accepted such modification as is in effect at the time if, after such time, the AFRs and/or individual filers continue to access and use NRD or the NRD website. In the event of the foregoing, the firm agrees that it shall be bound by the provisions of the modified Agreement notwithstanding the lack of a manual signature of the firm upon any amended agreement. These Terms and Conditions of Use were last updated on the date shown above.

11. For firms located in Québec only - It is the express wish of the parties that both the English and French versions of this NRD Form 1 (French version available: https://www.nrd.ca/nrd/userguide/french/enrolment_fr.pdf) and, if applicable, all related documents, be binding on the parties.